#### CSSAC Monthly Meeting Tuesday, August 16, 2022 1:30 PM Via Teams

## PURDUE UNIVERSITY. FORT WAYNE

### **MEETING AGENDA**

- 1. Call to Order
- 2. Approval of Minutes
  - a. Last Minutes approved.
- 3. HR Melissa
  - a. Annual service recognition event
    - i. This year is being used as a transition year to transition from having the event in spring to fall (Around September). Will also be shifting from recognizing staff from fiscal year to physical year.
    - ii. A new committee is to be formed to plan an event for 2023 (in person) and will be combining with APSAC. Gift catalogs will be sent out during the week of Labor Day through campus mail.
  - b. Nominees for the Title IX Champion award at West Lafayette are now being accepted and all nominees should be sent to Christine Marcuccilli.
- 4. Unfinished Business
  - a. N/A
- 5. Treasurer's Report (Khin Khin)
  - a. Operation fund : \$3,243.79
  - b. Scholarship fund: \$2,587.69
  - c. General fund: \$1080
- 6. Committee Reports
  - a. Communications (Elizabeth)
    - i. N/A
  - b. Fundraising (Shawyna)
    - i. N/A
  - c. Grants (Christi):
    - i. N/A
  - d. Professional Development (Shawyna)
    - i. N/A
  - e. Pride Plus (All)
    - i. N/A
  - f. Purdue WL (Shawyna)
    - i. N/A
  - g. Strategic Plan Steering- (Shawyna)
    - i. N/A
  - h. Employee Appreciation Event (Shawyna)
    - i. N/A
  - i. University Committee Reports
    - i. University Council (Khin Khin)
      - I. N/A

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- ii. University Resources Policy Committee (URPC)
  - I. N/A
- iii. Budgetary Affairs Subcommittee -
  - I. N/A
- iv. Food Service Advisory Committee (Kaye)
  - I. N/A
- v. Revenue Subcommittee TBD
  - I. N/A
- vi. Welcome Wagon TBD
  - I. N/A
- vii. Faculty Senate (Khin Khin)
  - I. N/A
- viii. University Budget Committee (Khin Khin)
  - I. N/A
- ix. Facilities Management Safety Committee (Christine)
  - I. N/A
- x. PFW Quality of Place
  - I. N/A
- 7. New Business
  - a. New Cabinet for 22-23 AY
    - i. Shawyna to send out email to all CSSAC members asking about Cabinet positions.
    - ii. Pride plus form to go to Inside PFW to be sent out from now till 9/9
  - b. Committee representatives
    - i. Once Cabinet for 22-23 has been chosen, then committee representatives will be chosen.
- 8. Bridge Questions None
- 9. Adjourn

**Meeting Invitees:** Shawyna Koorsen, Khin Khin Gyi, Melissa Helmsing, Christine Hall, Kaye Pitcher, Elizabeth Miller, Cheryl Honkomp